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April 12th, 2016

EDI Notice of Mandatory Change to Advanced Shipping Notice: New REF Segment Requirement

Hello Friends of Zappos!

If you are not the technical contact for EDI, please forward this to your company's tech team or EDI provider. All vendors should begin to take steps now so they are in full compliance with this EDI change by May 31, 2016.

In order to provide faster time-to-market for our products, vendors and customers, Zappos is adding a mandatory REF segment to track dispatch numbers on the 856 – (Advance Ship Notice (ASN)). With the successful implementation of this change, it will help expedite your shipments time-to-market by improving forecasting, planning, and PO accuracy during the shipping and receiving processes. Here at Zappos our company culture is based on delivering exceptional customer service and keeping our core values in mind by embracing and driving change. With this we are excited to roll out this 856 change on May 31, 2016.

Thank you for your prompt attention to this change. For any questions please contact edi@zappos.com.

Raw Partial Sample Data (New segment is highlighted below)

New REF BX Qualifier, see below:

```
ISA*00* 00* 12*0123456789 *ZZ*ZAPPOSKY *160328*1746*U*00401*100000001*0*P*
GS*SH*8054836439*ZAPPOSKY*20160328*1746*3409*X*004010
ST*856*3409
BSN*00*830*20160328*1744
HL*1**S
TD1*CTN25*20
TD5*****UPS
REF*BM* 12345678
REF*CN* 12345678
REF*BX*0000123456
DTM*011*20160328
```

Thanks!

Zappos EDI Team

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FAQ's

1. Is this document change mandatory?
 - a. Yes, this is a requirement for all vendors.
2. Where do I get the number that is required for the REF 02 segment?
 - a. This number is provided as part of the routing request process. This is the dispatch number that is provided for approved routing requests. This number is dynamic and will change with each routing request.
3. How do I find information on the routing request process?
 - a. http://www.zappos.com/EDI/routing_portal_instructions.pdf
4. Where can I find information on Zappos' EDI mappings?
 - a. <http://www.zappos.com/EDI/>
5. Who do I contact if I have any questions about this?
 - a. edi@zappos.com
6. Where will the new REF segment be located in the ASN?
 - a. The new REF segment will be located in the ASN HL Shipment Detail. Example Below:

```
ISA*00* *00* *12*0123456789 *ZZ*ZAPPOSKY *160328*1746*U*00401*100000001*0*P*  
GS*SH*8054836439*ZAPPOSKY*20160328*1746*3409*X*004010  
ST*856*3409  
BSN*00*830*20160328*1744  
HL*1**S  
TD1*CTN25*20  
TD5*****UPS  
REF*BM* 12345678  
REF*CN* 12345678  
REF*BX*0000123456  
DTM*011*20160328
```